



REPUBLIC OF THE PHILIPPINES  
**OFFICE OF THE CITY MAYOR**  
CITY OF DAVAO

**EXECUTIVE ORDER NO. 05**  
Series of 2025

**AN ORDER RECONSTITUTING THE MEMBERSHIP OF THE EXECUTIVE COMMITTEE AND SUB-COMMITTEES OF THE CITY EVENTS: ARAW NG DABAW, DUAW DAVAO, KADAYAWAN SA DAVAO FESTIVAL, AND PASKO FIESTA SA DAVAO AND OTHER MAJOR EVENTS, DEFINING ITS RESPECTIVE POWERS, FUNCTIONS, AND DUTIES**

**WHEREAS**, the City of Davao celebrates its founding anniversary on March 1 of every year pursuant to Republic Act No. 11379 - An Act Declaring March 1 of Every Year a Special Working Holiday in the City of Davao, Province of Davao del Sur, to be Known as "Araw ng Dabaw" Repealing for the Purpose Republic Acts Numbered 7551 and 7685;

**WHEREAS**, it has been the tradition of the City of Davao to celebrate its founding anniversary during March of each year through fitting, meaningful and memorable activities;

**WHEREAS**, Duaw Davao is recognized as the newest addition to the city's major events geared towards the promotion of tourism, arts and culture, and diversity;

**WHEREAS**, the City of Davao celebrates the Kadayawan sa Davao Festival ("Festival" for brevity), in recognition of the City's indigenous peoples, and its rich and unique culture and arts, in August of every year;

**WHEREAS**, since its inception in 1988, the Festival has been one of the major annual tourism events in the country, generating a significant number of inbound tourists participating in the different festive activities every year;

**WHEREAS**, the Pasko Fiesta sa Davao is an annual event of the City Government of Davao to celebrate the holiday season which falls in December of every year;

**WHEREAS**, the Pasko Fiesta celebration aims to share the spirit of giving and merrymaking among the various sectors of society, especially with the marginalized sectors, through the staging of various activities that create a festive atmosphere in the City and showcase Dabawenyos' talents, creativity, and ingenuity;

**WHEREAS**, in order to properly plan, execute, and ensure the success of the aforementioned yearly celebrations and to enable the City Government of Davao to effectively carry out its intention to promote the city, its people, its harvest, culture and arts, its unity, creativity and ingenuity, Executive Order No. 12, Series of 2023 – An Order Reconstituting the Executive Committee and Sub-Committees of the City Events: Araw ng Dabaw, Kadayawan sa Davao Festival, and Pasko Fiesta sa Davao and Other Major Events, Defining Its Respective Powers, Functions, and Duties was issued;



**WHEREAS**, there is a need to reconstitute the abovementioned committee to include new members and in order for all the committees to continue to carry out their duties and responsibilities.

**NOW, THEREFORE, I, SEBASTIAN Z. DUTERTE**, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby order the following:

**SECTION 1. RECONSTITUTION AND COMPOSITION OF THE EXECOM.** The ARAW NG DABAW, KADAYAWAN SA DAVAO FESTIVAL, PASKO FIESTA SA DAVAO AND OTHER MAJOR EVENTS EXECUTIVE COMMITTEE ("Execom" for brevity) is hereby reconstituted and shall be composed of the following:

Chairperson: City Mayor, or in his absence, the City Administrator  
Vice-Chairperson: Assistant City Administrator (Operations)

Members:

- Chief of Staff, City Mayor's Office
- Chairperson, Sangguniang Panlungsod Committee on Tourism and Beautification
- City Budget Office
- City Tourism Operations Office
- Human Resource Management Office
- City Legal Office
- President, Davao Tourism Association
- President, Davao City Chamber of Commerce and Industry Inc.
- Co-chairperson, Meetings Incentives Conference Events (MICE) Board
- Davao City Office for Culture and the Arts

Festival Management: City Tourism Operations Office

The members of the EXECOM are hereby directed to name their respective permanent alternate representative who shall take their place in case of their absence.

**SECTION 2. FUNCTIONS OF THE EXECOM.** The EXECOM shall perform the following functions:

1. Plan and ensure the smooth coordination of programs, events, and activities in connection with the celebration of the events.
2. Invite and/or call for a meeting all national and city government offices, as well as any private person or entity to ensure the successful staging of the events.
3. Encourage greater private sector participation in the staging of all events and activities.
4. Find ways and means to support the successful implementation of programs, events and activities during the celebrations.
5. Ensure the optimal exposure of the events both locally and internationally.
6. Perform such other acts which are necessary to effectively and meaningfully carry out the mandated functions of the committee.

**SECTION 3. SUBCOMMITTEES.** The SUBCOMMITTEES are enjoined to provide necessary technical and administrative support to the EXECOM for the efficient staging

of the City Events. For this purpose, the following are hereby directed to compose the initial list of SUBCOMMITTEES:

Cultural Cluster

- Chairperson, Sangguniang Panlungsod Committee on Indigenous Peoples and Muslim Affairs
- Indigenous Peoples Mandatory Representative to the Sangguniang Panlungsod
- Museo Dabawenyo

Finance Cluster

- City Treasurer's Office
- City Accountant's Office

Safety, Security and Traffic Management:

- Public Safety and Security Office
- City Transport and Traffic Management Office
- Davao City Police Office
- Task Force Davao
- Disaster Risk Reduction and Management Office
- Bureau of Fire Protection - Davao City

Physical Arrangement, Cleanliness and Sanitation:

- City Environment and Natural Resources Office
- City Engineer's Office
- City Economic Enterprise
- Ancillary Services Unit
- General Services Office

Health Protocols

- City Health Office

Publicity, Promotions, and Documentation:

- City Information Office

Official Spokesperson:

- City Tourism Operations Office

Technical Secretariat:

- City Tourism Operations Office

**SECTION 4. ROLE OF THE NATIONAL AND CITY GOVERNMENT OFFICES.**

All national and city government offices in Davao City are hereby enjoined to provide their full and active support, and their utmost cooperation for the successful staging of the events.

**SECTION 5. SECRETARIAT.** The City Tourism Operations Office shall serve as the EXECOM Secretariat and Official Spokesperson tasked to handle all the administrative and secretarial activities. In addition, the City Legal Office (CLO) shall provide legal support to the Secretariat.



The City Administrator may hereafter identify additional City Government personnel who may be required to perform administrative support duties and functions for the successful conduct of all the events and activities of the city.

**SECTION 6. FUNDING AND OPERATING COSTS.** All costs pertaining to the conduct of the events and activities shall be chargeable against the funds of the City Government subject to the usual government accounting and auditing rules and regulations.

**SECTION 7. SEPARABILITY CLAUSE.** If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**SECTION 8. REPEALING CLAUSE.** All other Orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

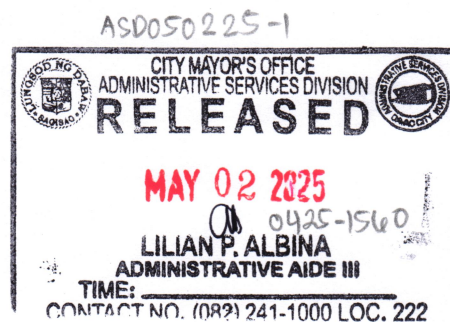
**SECTION 9. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this MAY 02 2025 in Davao City, Philippines.

**SEBASTIAN Z. DUTERTE**  
City Mayor

Attested by:

**ATTY. FRANCIS MARK H. LAYOG**  
City Administrator



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