



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
CITY OF DAVAO

EXECUTIVE ORDER NO. 01
Series of 2025

**AN ORDER AMENDING EXECUTIVE ORDER NO. 30, SERIES OF 2023 -
AN ORDER IMPLEMENTING THE DATA PRIVACY ACT IN THE CITY
GOVERNMENT OF DAVAO, DESIGNATING A DATA PROTECTION OFFICER
(DPO) AND COMPLIANCE OFFICERS FOR PRIVACY (COP) AND FOR OTHER
PURPOSES**

WHEREAS, the Data Privacy Act of 2012 (Republic Act No. 10173) seeks to protect the fundamental human right of privacy and of communication while ensuring the free flow of information to promote innovation and growth;

WHEREAS, the City Government of Davao recognizes the importance of protecting the personal information of its constituents, employees, and stakeholders;

WHEREAS, the effective implementation of RA 10173 requires the development of comprehensive policies and procedures to ensure compliance across all offices of the City Government;

WHEREAS, Executive Order No. 30, Series of 2023 – An Order Implementing the Data Privacy Act in the City Government of Davao, Designating a Data Protection Officer (DPO) and Compliance Officers for Privacy (COP) and for Other Purposes, was issued on October 06, 2023;

WHEREAS, Section 3 of EO No. 30, Series of 2023 identifies the composition of the Data Privacy Committee, who shall perform functions as may be instructed by the City Mayor and/or the DPO;

WHEREAS, the City Council issued Ordinance No. 0258-23, Series of 2023, entitled, "An Ordinance Operationalizing Republic Act No. 10173 or the Data Privacy Act of 2012 in the City Government of Davao (also known as the Data Privacy Ordinance of the City of Davao), Providing Guidelines and Funds Therefor", approved last October 10, 2023;

WHEREAS, there is a need to amend Executive Order No. 30, Series of 2023, to reflect the members of the Data Privacy Committee indicated in Section 5 A3 of the abovementioned City Ordinance;

WHEREAS, there is also a need to add members to said committee and specify its functions and responsibilities, especially in relation to the formulation of internal policies to ensure that all city government offices are fully compliant with the same.

NOW, THEREFORE, I, SEBASTIAN Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. COMPOSITION. The Data Privacy Committee (hereinafter referred to as "Committee" for brevity) shall be composed of the following:

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Chairperson: City Mayor's Office
Vice-Chairperson: City Legal Office
Secretariat: Internal Audit Service Division
Members:

- City Administrator's Office
- City Administrator's Office – For Operations
- City Administrator's Office – Administration
- City Information and Technology Center
- City Archives and Records Office
- City Civil Registrar's Office
- Sangguniang Panlungsod, Committee on Information Technology
- Human Resource Management Office
- City Social Welfare and Development Office
- City Health Office
- City Information Office
- City Treasurer's Office
- Office of the City Building Official
- Permits and Licensing Division (Business Bureau)

SECTION 2. FUNCTIONS AND RESPONSIBILITIES OF THE COMMITTEE.

The Data Privacy Committee shall have the following functions and responsibilities, to wit:

- a. Formulate, and/or update as applicable, comprehensive policies and procedures that ensure the implementation of RA 10173 across all offices of the City Government of Davao;
- b. Submit all formulated and updated policies to the Data Protection Officer for approval and ensure its dissemination to all offices for proper implementation and guidance;
- c. Review contracts involving processing of data;
- d. Provide technical advice to the DPO based on their area of expertise; and
- e. Perform other duties that will be assigned by the DPO.

SECTION 3. COOPERATION. All employees of the departments, offices, and divisions of the City Government of Davao as well as the Office of the Vice Mayor and Sangguniang Panlungsod shall cooperate with the Committee and shall render full assistance in the sustained compliance with the requirements of the Data Privacy Act of 2012.

SECTION 4. FUNDING/OPERATING EXPENSES. All costs pertaining to the operation of the Committee shall be charged to available funds of the City Government subject to the usual accounting and auditing rules and regulations.

SECTION 5. SEPARABILITY CLAUSE. If any part or provision of this Executive Order shall be declared invalid, the other portions or provisions hereof which are not affected thereby shall continue in full force and effect.

SECTION 6. REPEALING CLAUSE. All other Orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately and shall remain effective unless sooner revoked or modified.

Done this FEB 28 2025 in the City of Davao, Philippines.


SEBASTIAN Z. DUTERTE
City Mayor 

Attested by:


ATTY. FRANCIS MARK H. LAYOG
City Administrator

CITY MAYOR'S OFFICE
ADMINISTRATIVE SERVICES DIVISION
RELEASED
FEB 28 2025
LILIAN P. ALBINA
ADMINISTRATIVE AIDE III
TIME: 3:54
CONTACT NO. (082) 241-1000 LOC. 222



Ref. No. ASD022825-6