



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
CITY OF DAVAO

EXECUTIVE ORDER NO. 38
Series of 2024

**AN ORDER CREATING A TECHNICAL WORKING GROUP FOR THE CREATION
OF A CITIZEN'S ID FOR RESIDENTS OF DAVAO CITY**

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, declares that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

WHEREAS, the City Government of Davao, in its vision to become a globally livable city, has included good governance through innovative information and communications technology (ICT) as one of its twelve key priority areas;

WHEREAS, the City Government provides various basic services and assistance programs to residents of Davao City including but not limited to health, education, and livelihood;

WHEREAS, the creation of a uniform identification card for citizens is proposed in order to streamline the processing of available services in the city;

WHEREAS, the Citizen's ID will not only serve as a valid proof of identity of residents but will also enable them to easily avail of the various services offered by the City Government;

WHEREAS, there is a need to create a Technical Working Group that will create guidelines and look into appropriate measures for the creation of a Citizen ID for residents of Davao City.

NOW, THEREFORE, I, SEBASTIAN Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CREATION AND COMPOSITION. There is hereby created a Technical Working Group (TWG) for the creation of a Citizen's ID for residents of Davao City, which shall be composed of the following:

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| Chairperson: | City Mayor or his duly-authorized representative |
| Secretariat: | City Information Technology Center |
| Members: | <ul style="list-style-type: none">• City Mayor's Office – Office of the Chief of Staff• City Administrator's Office• City Social Welfare and Development Office• City Accountant's Office• City Legal Office• City Information Office• Public Safety and Security Office |

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- Chairperson, Sangguniang Panlungsod Committee on Information Technology

SECTION 2. DUTIES AND FUNCTIONS. The Technical Working Group (TWG) shall have the following duties and functions, to wit:

1. Identify and plan the necessary steps to be taken and coordinate with relevant agencies to come up with measures in order to materialize the project.
2. Research, create, and adopt policy guidelines in the implementation of the project.
3. Identify the possible budgetary allocation that will be involved in the implementation of this project.
4. Ensure adherence of the project to Republic Act No. 10173 or the Data Privacy Act of 2012.
5. Provide the expertise and technical support of their office to the TWG.
6. Conduct regular monthly meetings as may be necessary.
7. Provide report and make recommendations to the City Mayor and/or the Sangguniang Panlungsod for the next measures to be undertaken.
8. Perform such other functions as the City Mayor may order from time to time.

SECTION 3. SECRETARIAT. The City Information Technology Center (CITC) is hereby directed to serve as the Secretariat of the Technical Working Group and shall be tasked to handle all administrative and secretarial functions of the TWG.

SECTION 4. FUNDING/OPERATING COSTS. All costs pertaining to the operation of the Technical Working Group shall be charged to available funds of the City Government subject to the usual accounting and auditing rules and regulations.

SECTION 5. SEPARABILITY CLAUSE. If any part or provision of this Executive Order shall be declared invalid, the other portions or provisions hereof which are not affected thereby, shall continue in full force and effect.

SECTION 6. REPEALING CLAUSE. All other Orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately and shall remain effective unless sooner revoked or modified.

Done this DEC 23 2024 in the City of Davao, Philippines.


SEBASTIAN Z. DUTERTE
City Mayor 

Attested by:


ATTY. FRANCIS MARK H. LAYOG
City Administrator

